

**State of Wisconsin
Emergency Medical Services Advisory Board
DRAFT Meeting Minutes
October 15, 2014**

Members in attendance: List with EMS Office

Others attending: List with EMS Office

Call to Order: Meeting called to order by Jerry Biggart at 09:03

Introductions: Everyone in attendance introduced him or herself.

Approval of Minutes: Deferred to the December meeting.

Chair Report: Chair introduced new committee member Craig Nelson.

#	ITEM	DISCUSSION	PERSON RESPONSIBLE
1	EMS Data Management	<ul style="list-style-type: none"> • Monthly WARDS reports to include some additional information. Chuck Happel reported on the NASEMSO Data Managers Meeting. NEMSIS supplying more information relating to the 3.0 upgrade. Some third party vendors have the software in place to merge to 3.0 and some vendors do not. Advised that services using third party software should check with their vendor for compliance. Once the ImageTrend contract is approved by DHS, we will start working with version 3.0 with an initial beta test group to start the conversion process. Anticipating beta testing in November and opening up the program to all in January 2015. • Values for Blood sugar testing will be addressed. 	
2	EMS Education	<ul style="list-style-type: none"> • Instructor program evaluation in its pilot stage. S&P manual was submitted to office, released in draft version no set timeline for dissemination of the finished product. It is in the approval process at DHS. Questions were directed to DHS representative relating to the delay in the final approval of the S&P. Some examples of errors were related to edits and content errors. Current DHS plan is to submit the revised document to the EMS Office for review. • Refresher skills testing: Intermediate transitional testing stations Airway Management, Trauma Assessment, and Medical Assessment. Discussion on clarification of what 	

		<p>airway skill(s) should be identified for that testing area.</p> <ul style="list-style-type: none"> • Motion by Greg West, seconded by Mindy Allen to approve. Clarification of the topic to be determined by DHS / EMS Office. Motion carried. • Suggested by WTCS that a group meeting be facilitated by those that were involved in the re-write of the S&P to correct the perceived errors in the document. • Discussion for refresher testing / skills stations is an acceptable practice. DHS has the authority, through statute and rule, to require testing within annual refreshers for all levels. • Community Paramedic Mobile integrated Healthcare discussed in System Management report. • NREMT opinion on the use of selective spinal immobilization and the potential testing at the NREMT level. Consensus, the candidates need to know how to do complete spinal immobilization for testing purposes and also know the local protocols on selective spinal immobilization. • Discussion of CoAEMPS accreditation requirements and proposed changes to those standards. One of the suggested changes is a Capstone project after all of the Paramedic program, training and clinicals are completed. Consensus is that the change would be burdensome to the students in light of the fact that Wisconsin Paramedic students consistently have higher pass rates than the national average in the area of Paramedic. WCTC and the EMS Educators have sent letters to CoAEMPS. <ul style="list-style-type: none"> • Motion by Greg West, seconded by Carrie Meyer to request a letter from DHS also supporting the position that the proposed change would be a burden to students. Motion carried. • Paramedic drug list to be reviewed by PAC. • Review of best practices by Training Centers to develop a process for determining competency in EMS education. Suggested that the individuals that would be involved in this process be contacted to formulate a list of best practices prior to the December EMS Board meeting. • Individuals to form an ad hoc committee to begin to formulate a Mobile Integrated Healthcare plan. Suggested that the best practices be gathered for presentation at the December EMS Board meeting. 	
3	EMS System Management	<ul style="list-style-type: none"> • Inter-facility document forwarded on to PAC • Discussion on Mobile Integrated Healthcare position statement to be forwarded on to the EMS Office. <ul style="list-style-type: none"> • Moved by Mindy Allen, seconded by Les Luder. Motion carried. • Trans 309 briefly discussed DOT working on the revised version of the document • Nicole Hudzinski from AHA presented a funding proposal that AHA is bringing the 	

		<p>legislature to include 12-leads units and training to achieve statewide STEMI goals and initiatives.</p> <ul style="list-style-type: none"> FAP funding. Discussions regarding the return of the EMT-Basic funds to DHS, then the returned funds are no longer able to be re-distributed. Recommendation that returned dollars or escrowed dollars be utilized to train EMT-Basics regardless of the level that the Service is licensed at. It was further recommended that the FAP distribution process be reviewed and amended as needed. Suggested that the First Responder / EMR training needs also be considered. <ul style="list-style-type: none"> Motion by Mindy Allen, seconded by Mark Fredrickson to recommend a review of the administration of the FAP program and for FAP funds to include all levels of EMS, including first responders. Motion carried. 	
4	EMS Service Development	<ul style="list-style-type: none"> Roadmap for active shooter document to be moved forward to the December Board meeting for approval. Discussion focused on Ambulance reimbursements. Services need to be conscious of the cash flow and the recoupment of all monies due to a Service. Suggested that Reimbursements of ambulance calls be added to the committees work load 	
5	EMS Physicians Advisory	<ul style="list-style-type: none"> IT clamp was demonstrated PAC proposed that non-transporting basic services need only one individual to respond (DHS 110.50) Considered to be a local process to be remedied via dual credentialing of the individuals. Suggested to research the topic in greater detail and report out at a future meeting. Further definition of job description for the State medical director. Requested to develop a state medical director score card to be completed by the December meeting Anti-microbial agents should be considered as a group instead of individual medications. <ul style="list-style-type: none"> Motion by Dr. Collella, seconded by Dr. Zils. Motion carried. All services should provide a reference guide relating to medications RSI: 2 vs 1 Paramedic. <ul style="list-style-type: none"> Motion by Mindy Allen, no second, Motion dies due to lack of a second. Motion by Dr. Collella, seconded by Dr. Zills to return to committee. Motion carried. Encouraging non-EMS providers to be a part of a cardiac response event and that the responders are properly trained. <ul style="list-style-type: none"> Motion by Mindy Allen, seconded by Les Luder. Motion Carried. Allow the temporary evasive hemorrhage control clamp to be a two-starred item at all 	

		<p>levels.</p> <ul style="list-style-type: none"> • Motion by Les Luder, seconded by Mindy Allen. Motion carried. • Inter-facility document will be reviewed by PAC and moved forward 	
6	EMS Children	<ul style="list-style-type: none"> • Moving forward with projects to include recognizing all hospital E.D.'s as an approved facility for pediatrics or a stand by facility. Looking to approve the Illinois template for making the classification determination. A representative from Illinois will be invited to deliver a presentation on the topic at the EMS Board meeting in December. • EMSC educational topic material to be updated on the web site • Looking to upload EMS run report data from WARDS relating to children on the EMSC website. This is to include trauma and hospital specific information. • EMSC carry over funds are available to be used for training and education relating to pediatric projects. Requests for funding assistance need to be submitted to the DHS office by 10-31-2014. • There is an upcoming educational opportunity at the University of Wisconsin simulation lab date and time to be announced. All attendees of the training will receive a "comfort kit". • Item for new business at the December meeting: Patient at risk would like to do a presentation at the December Board meeting. It was suggested that the presentation be given after the official meeting in the interest of time. 	
7	STAC	<ul style="list-style-type: none"> • Meeting this afternoon 	
8	RTAC	<ul style="list-style-type: none"> • Meeting this afternoon 	
9	EMS Medical Director	<ul style="list-style-type: none"> • Patient care guidelines for adrenal insufficiencies in children will be reviewed by Physicians Advisory Committee for report back at the December board meeting • Ebola – developing guidelines which will include the efficient use of Personal Protective Equipment (PPE). Currently in Wisconsin more may die from the flu than from Ebola this year so be prepared for any and all types of potential exposure risks. • There will be a webinar presented by DHS relating to Ebola at 2 pm on Friday 10-17-2014 • Dr. Cady has been elected as Secretary of the Physicians Committee for NASEMSO 	
10	WI EMS Office report	<ul style="list-style-type: none"> • The EMS Unit is now an Office, a Section of the Office of Preparedness and Emergency Medical Services • The position of EMS Section Chief is being re-posted for applications. • Office is also working on Ebola information and dissemination • National Education Standards may be re-opened for review and update. 	
11	MIH	<ul style="list-style-type: none"> • Feel that there is good direction from the previous discussions and committee meetings 	

New Business:

STEMI Initiative: A stakeholder meeting was organized by Rep. Tittl. The group discussed identifying hospitals that are able to provide appropriate care for patients suspected of suffering a STEMI.

Ebola: Previously covered in meeting discussion

Pandemics: Previously addressed however suggested that the Surge information be revisited and updated as needed.

Election to fill Vacancy on Education Committee: Candidates that were present at the meeting were given a few minutes each to introduce themselves and provide a brief overview of their qualifications. **Ballot vote:** Sean Duffey elected as new committee member.

Agenda for Next Meeting:

Approval of October meeting minutes.

Committee chairs to review NHTSA recommendations to re-prioritize the assessment points.

Next meeting date:

December 3, 2014 Madison Sheraton Hotel

Adjournment: Motion by Mindy Allen, seconded by Les Luder to adjourn. Motion carried. Adjourned at 11:25am.

Respectfully submitted,

Ray Lemke