

Introduction to Home and Community-Based Nonresidential Benchmarks and Review Process



September 2023

Wisconsin Department of Health Services

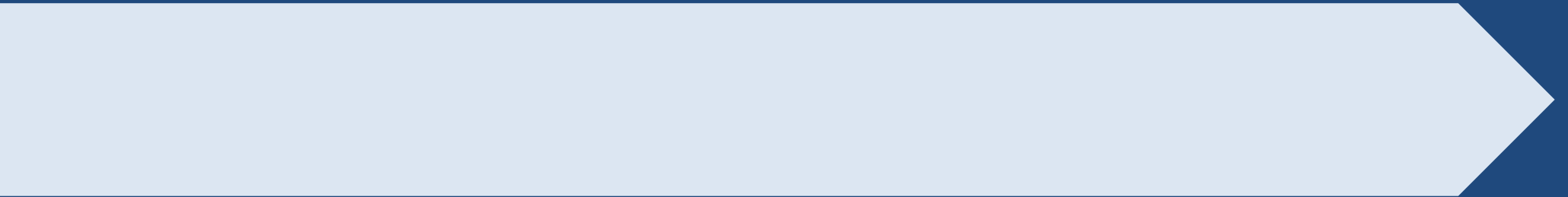
Benchmark Goals

- Eliminate redundancies between benchmarks
- Create three distinct sets of benchmarks, one for each provider type

Review Process

- Review process has not changed
- Desk review
- Onsite review
- Evidentiary Document Checklist
- Supportive Document Submission Instructions

Evidentiary Document Checklist



Evidentiary Document Checklist

- Benchmarks are specific to provider type.
- Providers must demonstrate compliance with each benchmark on the Evidentiary Document Checklist.
- Exceptions are outlined in applicable benchmarks.

Benchmark 13A

13A: Settings using restraints or restrictive measures must:

- Have a policy that matches state restrictive measures policies
- Use them in accordance with Wisconsin policies
- Use them only as approved by DHS and if not approved, does not use; and
- Report emergency use of restrictive measures to the waiver agency as an incident.

Settings that do not use restraints or restrictive measures are exempt from meeting this benchmark.

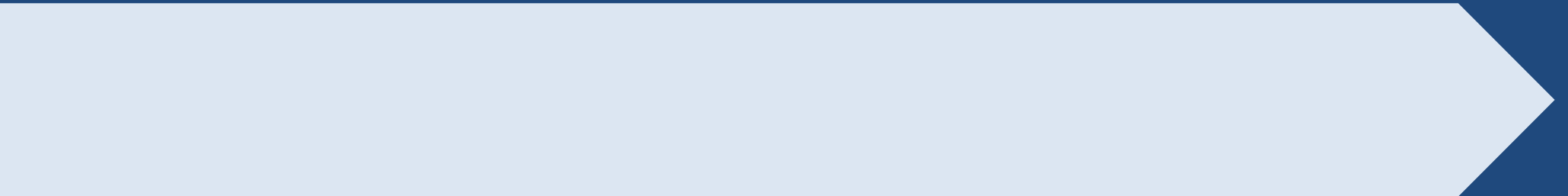
Evidentiary Document Checklist

INSTRUCTIONS: This is required to demonstrate compliance with each benchmark. Providers must specify all documents submitted as well as the location within each document, where applicable, in which evidence of compliance can be found. **Documentation sent without completion of this form will be considered incomplete and will not be reviewed.**

1: Is the setting in a location where it is easy and convenient for people to access the broader community from that setting?
Examples of documents submitted for benchmarks 1A-1B might include screenshots of google maps or photographs.

BENCHMARK	TITLE OF DOCUMENT SUBMITTED (Completed by Provider)	PAGE /SECTION (Completed by Provider)	NOTES (Completed by Provider)
<p>1A: Setting has <u>all</u> of the following at or near the setting:</p> <ul style="list-style-type: none"> • Sidewalks • Pedestrian roads • Signage • Curb cuts and • Accessible ramps (or equivalent) <p>If not, setting has a plan in place and implements the plan to access the broader community.</p>			

Understanding Scope of Each Benchmark



Understanding Benchmark Scope

- Benchmarks have been consolidated
- Prevocational settings must meet 37 benchmarks
- Adult Day Services (ADS) and Children's Long Term Support Day Services (CLTS) must meet 33 benchmarks
- Read each benchmark carefully
- Some benchmarks have multiple components
- Must meet each component of every benchmark

Benchmark 9A

9A: Setting provides:

- A secure place for people receiving Home and Community Based Services (HCBS) to store their personal belongings
- Opportunity for people receiving HCBS to choose where they keep their monetary resources in the same ways as people not receiving HCBS
- Decision making opportunities for spending one's own money onsite or in the community. This may include provision of vending machines, a cafeteria, access to restaurants or shopping opportunities.

Benchmark 1A

1A: Setting has all of the following at or near the setting:

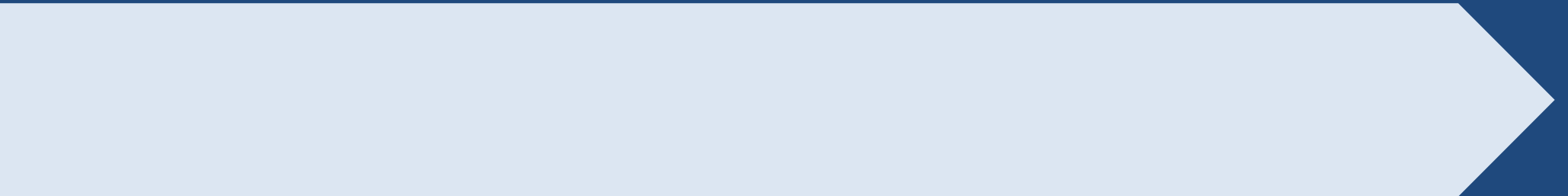
- Sidewalks
- Pedestrian roads
- Signage
- Curb cuts and
- Accessible ramps (or equivalent)

If not, setting has a plan in place and implements the plan to access the broader community.

Benchmark 20A

20A: Setting must have a reasonable accommodations policy and must be accessible per the Americans with Disabilities Act (ADA).

Identifying Supportive Documents and Other Evidence of Compliance



Supportive Documents and Other Evidence of Compliance

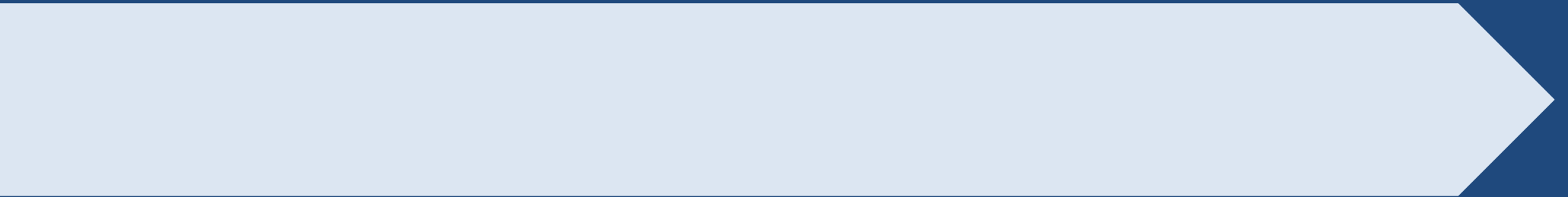
- Evidentiary Document Checklist must be completed and submitted with supportive documents
- Read each benchmark carefully to gain understanding
- Know how you will demonstrate compliance
- Benchmark may identify types of evidence to submit

Benchmark 26A

26A: Setting has policies, procedures, and practices to ensure the person receiving HCBS is supported and involved in developing person-centered, setting-specific assessments and plans to support their needs and preferences.

This benchmark has more than one component.

Policies in Practice



Benchmark 8B

8B: Individuals receiving HCBS are able to decline to participate in activities.

- Evidence may be found in a policy, participant handbook, or rights document, **but...**
- Evidence found in writing must also be implemented in practice

Resources

Email: DSHCBSReview@dhs.wisconsin.gov

Website: www.dhs.wisconsin.gov/hcbs/nonresidential.htm